

**GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
CABINET DIVISION**

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F. No.9-148/2002-Min-II

Islamabad the 9<sup>th</sup> July, 2024

**OFFICE MEMORANDUM**

Subject: **CLARIFICATION REGARDING CLASS OF TRAVEL FOR VISITS ABROAD**

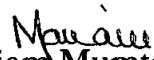
The Cabinet in its meeting held on 22<sup>nd</sup> February 2023 decided that Cabinet members shall travel in the economy class on domestic and foreign visits, which was communicated vide Cabinet Division's OM No. 7-1/2023-Min-I, dated 28<sup>th</sup> February 2023 (**Annex-A**). In the same meeting, the Cabinet also decided that foreign travel of officers shall be allowed only on obligatory visits and in the economy class, as communicated vide Cabinet Division's OM No.9-148/2002-Min-II dated 28<sup>th</sup> February 2023 (**Annex-B**).

2. These decisions of the Cabinet were incorporated as follows in the updated Instructions on Visits Abroad, dated 7<sup>th</sup> March 2024, issued by the Cabinet Division:

- (i) Para 1(ii) of the Instructions *ibid* clearly provides that foreign travel of officers shall be allowed only in the Economy Class;
- (ii) In the table at para 14 of these Instructions, which specifies the entitlement of different government functionaries to the facility of air travel abroad, it has been clearly mentioned under Business Class that it shall be subject to the provisions of para 1(ii) of the Instructions, where applicable.

3. It should, therefore, be clear that all Ministers, Ministers of State, Advisers, and Special Assistants, and all Federal Government officers, including those in BS-22, and also including those working in Attached Departments, Corporations, Regulatory Authorities, and Autonomous or Semi-Autonomous Bodies etc of the Government of Pakistan, shall only be entitled to travel in the economy class in compliance of the aforementioned decisions of the Cabinet dated 22<sup>nd</sup> February 2023.

4. This issues with approval of the Cabinet Secretary.

  
(Mariam Mumtaz)  
Deputy Secretary (Ministerial)  
Ph. 9208078

**All Ministries/Divisions  
(Secretaries/Additional Secretaries (In-Charge))  
Islamabad/Rawalpindi**

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
CABINET DIVISION

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F. No. 7-1/2023-Min-I

Islamabad the 28<sup>th</sup> February, 2023

**OFFICE MEMORANDUM**

Subject: **IMPLEMENTATION OF NATIONAL AUSTERITY MEASURES**

The undersigned is directed to convey that the Federal Cabinet, in its meeting held on 22<sup>nd</sup> February, 2023, has approved the following austerity measures:

- i. Federal Ministers, Ministers of State, Advisers and Special Assistants to the Prime Minister to voluntarily forego salary and allowances.
- ii. All Ministers will continue to pay for utilities i.e. Gas, Electricity, Water and Telephone from their own pockets.
- iii. All luxury vehicles presently deployed with the cabinet members shall be withdrawn.
- iv. Only one security vehicle shall be provided to the cabinet members where necessary.
- v. Cabinet members shall travel in economy class on domestic and foreign visits. No support staff shall be allowed to accompany on foreign visits.
- vi. Cabinet members shall not stay in 5-star hotels during their visits abroad.

2. The above austerity measures, approved by the Federal Cabinet, are circulated for strict compliance.

  
(TAIMUR TAJAMMAL)

Sr. Joint Secretary to the Cabinet

**Distribution:**

- 1) Federal Ministers
- 2) Ministers of State
- 3) Advisers to the Prime Minister
- 4) Special Assistants to the Prime Minister
- 5) Secretary, Interior Division
- 6) JS (Admn), Cabinet Division

**Copy for information:**

1. Principal Secretary to the Prime Minister, Prime Minister's Office, Islamabad
2. All Secretaries/Additional Secretaries in-charge of the Ministries/Divisions
3. Secretary, Finance Division, Islamabad (with reference to Finance Division's letter No. 7/1/2016-Exp-IV, dated 25-02-2023)

  
(TAIMUR TAJAMMAL)

Sr. Joint Secretary to the Cabinet

Ph. 9202918

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
(CABINET DIVISION)

F. No. 9-148/2002-Min-II

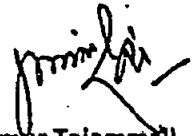
Islamabad, the 28<sup>th</sup> February, 2023

OFFICE MEMORANDUM

**SUBJECT: IMPLEMENTATION OF AUSTERITY MEASURES**

The undersigned is directed to convey that the Federal Cabinet, in its meeting on 22.02.2023, has inter-alia approved the following austerity measures:-

- i. Foreign travel of officers shall be allowed only on obligatory visits and in Economy Class. No support staff shall be allowed to accompany.
  - ii. Officers on visit abroad shall not stay in 5-star hotels.
  - iii. Official vehicles in use of Ministries/ Divisions of the Federal Government shall stand withdrawn from those senior officers who are already availing benefit of car monetization. Action will be taken against misuse of official vehicles.
  - iv. No luxury vehicle shall be allowed for use of cabinet members, public functionaries, and government officers.
  - v. Tele-conferencing shall be promoted to reduce travelling and lodging expenditure.
2. The above austerity measures, approved by the Federal Cabinet, are circulated for strict compliance.

  
(Taimur Tajammal)  
Sr. Joint Secretary to the Cabinet  
Ph: 9202918

All Ministries/ Divisions  
(Secretaries/ Additional Secretaries Incharge)  
Islamabad/ Rawalpindi.

Copy to:

1. Principal Secretary to the Prime Minister, Prime Minister's Office, Islamabad.
2. Secretary, Finance Division, Islamabad (with reference to Finance Division's No. 7/1/2016-Exp-IV dated 25.02.2023).