



Government of Pakistan
CABINET DIVISION
(Post Code No. 44000)

Additional Secretary-II
Tele : 051-9207613

Islamabad, the 22nd December, 2020

Subject: **RECOMMENDATIONS FOR CONFERMENT OF PAKISTAN CIVIL AWARDS-2021**

Dear Sir/Madam,


Pakistan Civil Awards are conferred by the President of Pakistan under Article 259(2) of the Constitution of the Islamic Republic of Pakistan, 1973. These Awards are announced on the Independence Day, 14th August every year, whereas Investiture Ceremonies are held at Aiwan-e-Sadr, Provincial Headquarters, JSHQ/GHQ and Missions abroad on the subsequent Pakistan Day, 23rd March. Recommendations for Foreign Nationals & Pakistani National living abroad are made by the Ministry of Foreign Affairs.

2. Detailed instructions compiled in the booklet form titled '*General Instructions and Legal Provisions for Making Recommendations for Pakistan Civil Awards*' are enclosed, as guidelines and the same are also available on the Cabinet Division's website (www.cabinet.gov.pk).
3. **Nominations must be scrutinized by the scrutiny committees already constituted by the Federal Ministries/Divisions & Provincial Governments** for the purpose before forwarding the same to Cabinet Division. Moreover, an officer may also be nominated to act as Coordinator/Focal Person, for further correspondence. His/her contact number(s) alongwith postal and e-mail addresses may also be communicated.
4. The recommendations for Pakistan Civil Awards-2021 alongwith forty five (45) hard and soft copies of Nomination form(s), Citation(s) in Urdu and English containing 350- 400 words each and Quantified Proforma duly signed/stamped must reach the Cabinet Division (Section Officer Awards-I, Room No. 1063, Cabinet Block, Cabinet Division, Islamabad, Phone No. 051-9203013/Fax No. 051-9206525, E-mail address so.awards@gmail.com) alongwith supporting documents not later than **15th April, 2021**, positively. In case of no recommendation(s), a 'NIL' report may be sent to this Division. **Furthermore, Prime Minister of Islamic Republic of Pakistan has been pleased to ensure submission of recommendations invariably one month prior to announcement for conferment of civil awards (i.e. 15th July every year) (copy enclosed).** Therefore, the nominations completed in all aspects must reach on **15th April 2021** for onwards holding of meetings of Awards Committees at Cabinet Division to meet the said deadline.

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Moreover, if the recommendations for conferment of Pakistan Civil Awards-2021 delayed from the cut-off date, the nominating agencies must send the same to the Cabinet Division through Prime Minister's Office. Nominations received after or on the day of conduct of concerned award committee meeting will not be entertained.

Yours' sincerely,



(Farhan Aziz Khawaja) 22/11.2020

Federal Ministers (Chair of the Awards Committees)

All Secretaries/ Addl. Secretaries Incharge of the Ministries/Divisions

Chief Secretaries of the Provincial Governments

Heads of Department concerned

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PRIME MINISTER'S OFFICE
ISLAMABAD

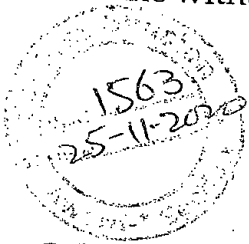
Subject: CONFERMENT OF CIVIL AWARDS

Pakistan Civil Awards are conferred by the President, Islamic Republic of Pakistan under the provisions of Article 259 of the Constitution of Pakistan read with the Decorations Act, 1975 on individuals for distinction in the different fields. The Civil Awards are announced once a year i.e. on the 14th August, while the investiture for these awards takes place on the 23rd March every year.

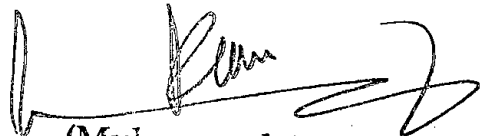
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2. To objectively assess the nominations received in this behalf, multiple committees are working that consider the nominees on the basis of objective criteria already in field. The Main Awards Committee, besides making its own recommendations in certain fields, also finalizes the recommendations received from Sub-Committees. While an elaborate process for consideration of nominations is already in place, the final recommendations of the awards are normally received so late that careful consideration of the nominations at the level of Prime Minister is hardly feasible.

3. In view thereof, the Prime Minister has been pleased to direct that henceforth, the Cabinet Division shall ensure submission of recommendations, duly finalized by Main Awards Committee, to the Prime Minister invariably one month prior to announcement for conferment of awards. The Cabinet Division shall issue necessary instructions to all concerned, including heads of the Main Awards Committee/ Sub-Committees, and ensure compliance of the aforesaid timeline without fail.



Cabinet Secretary
No. 5225/MP/PM/2020


(Muhammad Azam Khan)
Secretary to the Prime Minister
23 November, 2020